

STATE OF DELAWARE
DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA)
HOMELAND SECURITY GRANT PROGRAM (HSGP)

MEETING NOTICE & AGENDA

The Delaware Homeland Security Terrorism Preparedness Working Group, Training and Exercise Subcommittee will hold a meeting on Oct 9th, 2019, 8:30 a.m. at the Fire School, Dover.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes (9-4-2019)
3. Recognition of Visitors
4. Approval of agenda
5. Reports:
 - a. Exercise Programs:
 - State Terrorism TTX, 18 Sept 2019
 - DEMA, Debris management TTX, 24 Sept 2019
 - State Fair IED, TTX, 25 Sept 2019
 - Kent, DR, Comm, 17 and 29 Oct 2019
 - Statewide COOP TTX, May – Oct 2019
 - Wilmington ICS/UC, TTX, 15 Jan 2020
 - Other DE exercises:
LE
State-wide TTX's for school shooting/shelter-in-place, ongoing this year
TTX, DSCYF active shooter TBD
TTX, OMB active shooter TBD

PH:

3-Day RSS/POD Full Scale Exercise on Sept 26, 27, and 28th.

Pursuant to 29 Del. C. 100004(b), the Training & Exercise Subcommittee may call for an executive session.

The Training & Exercise Subcommittee's next meeting is scheduled for 13 Nov 2019 8:30 AM.
Please check the statewide calendar for meeting notices and minutes: <http://www.delaware.gov>

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HC:

A.I. DuPont

October – Simulate a fire in the OR

Evacuation Equipment – Train the Trainer

November 15th - Mass Casualty Decon Drill - Train the trainer opportunity

Bay health

Fall - Active Shooter Drill

Fall - Ebola Exercise at both campuses

Beebe

Exercise Influx of patients at hospital – Date TBD

Exercise Influx of patients at Surgi Center – Date TBD

CCHS

October 10th – Flu POD

October 24th – Large Mass Casualty Exercise

April, 2020 – Center for Women and Children’s Health is opening – practicing exercise scenarios before it opens

Nanticoke

Fall - Decon Training

December – Active Shooter Drill with Seaford Police Department

St. Francis

November – Joint Commission is coming

Date TBD – Active Shooter Drill

November/December – Cold Weather Decon

DAFB

09/14 – 0915 - Open House

PHEP

September 26th – 28th – SNS POD Exercise

November 12th – Symposium

EMSPS

March 5th - DHPC Symposium

DHS Training Courses;

- MGT-341 Disaster Preparedness For Hospitals & Healthcare Organizations, 11-12 Sept, 10
20 attended
- AWR-228 Community Resilience, 19 Sept, 17 attended
- PER-211 Medical Management of CBRNE Events, 15-16 Oct, canceled

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- MGT-460 Debris Management, 22 Oct, awaiting announcement, 16 enrolled
- PER 230/231 IRTB and PRSBI, 7 Nov 19, 7 enrolled
- MGT-318 PIO, 13-14 Nov 19, 2 enrolled
- Office of Bomb Prevention (OBP), coordinating to conduct 4 courses this year at various chemical facilities in DE, more to follow on locations & dates
- In-residence courses:
 - Center for Domestic Preparedness (CDP), 0
 - New Mexico Tech (NMT), (1) and 13 of the 25 registered from the 31st CST for 2019 attended.
 - Counter Terrorism Operations Support (CTOS), 0

b. After Action Report Improvement Plan

1. AAR's

- NCC FE and Wilmington FE

2. - Financial Statements:

- FY17 T&E

6. Old Business:

a. Disciplines brief on written summaries from previously approved class's or conferences:

LE: approvals

Priority One Air Rescue, 13-17 May 19
Crimes against children training conference, 10-13 Jun 19
NY Scuba course, 8-13 Sept 19
ALERRT training conference, 29 Sept – 2 Oct 19

FS: approval

Vehicle Extrication course, 3-8 June 19
Swift water Rescue AWR, re-scheduled 19
Swift water Rescue Tech, July/Aug 19
Public safety Dive Ops & tech course, June/July 19
Trench Rescue course, Oct 2018
VA beach collapse course, 18-26 Oct 19

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CT: approval
UAV training conference, 28-30 Oct 19

EMS:
SWAT Medic re-cert Kent EMS, 9-14 June 19
SWAT Medic re-cert Kent EMS, 7-18 Oct 19
VA HazMAT training conference, 10-13 Oct 19

DTI:
Gartner cyber security training conference, 19-25 Oct 19

CCP:
IAEM conference, 17-21 Nov 19

- b. New T&E forms sent to all subcommittee members. DELETE all other forms from your files. If the electronic signature does not work, have the form signed & bring it to the meeting.

7. New Business

a. Request for Training

- Any requests over \$25,000 must go thru the GSS approval process prior to approval of the T&E subcommittee per our fiscal.
- FS \$10,700.00
- CT \$1,914 to previously approved request of \$9,570 UAV training conference
- HZ \$5,110.26
- LE \$790.00, \$7,785.00 and \$1,869.00

b. Request for Exercises

- none

- c. All supporting documents for T&E requests must be sent to DEMA before the request is placed on the T&E agenda.

8. NIMS coordinator - update

9. CERT/Citizen Corps - update

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10. Other Subcommittee Business

- November T&E meeting, 13 Nov, 8:30, followed by the T&EPW at 9:00, Dover Downs
4th Floor Diamond room 1

11. Committee members comments

12. Adjourn

INFORMATION:

- ✓ When submitting your requests, have all material signed & multiple copies of supporting information about your course/class so the other members of the committee can review the item for voting.
- ✓ Reimbursements for all T&E approved requests must be submitted to DEMA within 60 days per the checklist.
- ✓ Any expenses over the estimated amount approved by the T&E subcommittee, reviewed